

# Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

## Widford Ordinary Parish Council Meeting Tuesday 6<sup>th</sup> July 2021, 7.30pm in Widford Village Hall

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 30 June 2021

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 21.063 Apologies for absence

1. Councillors: to receive and agree acceptance of councillor apologies
2. Other apologies

### 21.064 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. (Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Mike Allen and Cllr Babs Edwards have a non-pecuniary interest in the Playing Field.
2. To receive and consider written requests for dispensations

### 21.065 1. To receive Minutes of the Annual Meeting of Parish electors, 4<sup>th</sup> May 2021

2. To approve Minutes of the Annual Council Meeting, 4<sup>th</sup> May 2021
3. To approve the Minutes of the 4th May Ordinary Parish Council Meeting

### 21.066 Police Report

1. To receive Safer Neighbourhood Team report

### 21.067 Chairman's Announcements

### 21.068 To receive reports from County and District Councillors

### 21.069 Planning

#### 1. New Planning Applications

|      |  |  |
|------|--|--|
| NONE |  |  |
|------|--|--|

#### 2. Decision Notices (for information only)

|               |   |         |
|---------------|---|---------|
| 3/21/0040/FUL | Land adj to Wayside   | REFUSED |
| 3/21/1180/HH  | Chestnut Tree Cottage: Erection of garden room                  | Awaited |
| 3/21/0858/HH  | 3A Benningfield Road: Side, rear, and front extensions          | Awaited |
| 3/21/0982/HH  | Linwood, Hunsdon Road: Front and rear extensions                | Awaited |
| 3/21/0354/VAR | Land off Ware Rd, Abbots Lane: Variation to 3/18/1957/FUL       | Awaited |
| 3/20/2616/HH  | The Old Rectory: Demolish outbuildings; replace with extension. | Awaited |
| 3/20/2617/LBC | The Old Rectory: Demolish outbuildings; replace with extension. | Awaited |

### 3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Gilston development update
3. To note EHC Planning Service update 28/5/21
4. To note RUR/2021/20: EHC Request and outcome for names for registering 6 houses off Ware Road

#### 21.070 Finance

1. To receive report on the Council's finances and Accounts to 30<sup>th</sup> June
2. To approve bank reconciliation as at 30<sup>th</sup> June
3. To receive 2020/21 budget vs actual financial position at 30<sup>th</sup> June
4. To approve list of orders for payment

#### 21.071 Correspondence: To note list of correspondence (*list below, for information only*)

#### 21.072 Village Reports

##### 1. Village Hall and Archive

1. To receive report and consider any consequent action (VH Chair Greg Prowse)

##### 2. Playing Field

1. To receive report
2. To ratify Parish Council financial support for new play area equipment
3. To consider request for another dog bin

##### 3. Allotments:

1. To receive report
2. Dangerous tree: to agree action

##### 4. Closed churchyard: To receive report

#### 21.073 Highways, footpaths and byways: to receive reports and consider any action

##### 1. Footpaths and Public Rights of Way:

1. To note: Bridleway 10 is scheduled to be cut (Howlets Lane, Medcalf Hill)

##### 2. Highways and footways:

1. Update: on clean-up of verges, gutters and overgrown footways

##### 3. Other parish matters and concerns: to consider any matters raised

1. Missing bench at the bus stop by the Green Man
2. To consider QEII Platinum Jubilee initiative: Queen's Green Canopy

#### 21.074 Benningfield Green

1. To consider annual licence fee

#### 21.075 Neighbourhood Plan: Update on any progress and consider any actions proposed

#### 21.076 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

#### ***To consider suspending the Meeting for Public Comments:***

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

#### ***Meeting to be resumed***

#### 21.077 To note items raised for addition to future agendas

#### 21.078 Date of next Meeting: Tuesday 7th September. Venue to be confirmed.

#### Correspondence list for Agenda item 20.071 - for information only (see specific agenda items for consideration and action)

Parishioner: Missing bench at the Green Man bus stop (21.073.3.1)

PFMC: Enquiry about another dog bin (21.072.2.2)

EHC: Request for name suggestions for registering 6 houses off Ware Road (21.069.3.4)

Parishioner: Request for Bridleway 10 to be cut (21.073.1.1)

HAPTC: QEII Platinum Jubilee initiative – Queen's Green Canopy (21.073.3.2)

**DISCLOSABLE PECUNIARY INTERESTS**  
**Widford Parish Council**

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
  - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
  - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
  - participate in any discussion or vote on a matter in which a Member has a DPI;
  - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

*Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)*